

**ACBHC
CHEMICAL DEPENDENCY CERTIFICATION MATRIX
DEGREED TRACK**

This matrix applies to individuals with a degree from a regionally accredited institution of higher education in a behavioral health related field, i.e., sociology, psychology, addiction, counseling, psychiatric nursing, human services, social work. Applications will be reviewed on a case by case basis to determine eligibility for stated requirements.

	COUNSELOR TECHNICIAN	CHEMICAL DEPENDENCY COUNSELOR I	CHEMICAL DEPENDENCY COUNSELOR II	CHEMICAL DEPENDENCY CLINICAL SUPERVISOR	ADMINISTRATOR
EXPERIENCE	This is an entry level certification, so does not have the experience requirement.	1 year (2000 hours)	3 years (6000 hours)	5 years (10,000 hours)	3 years experience as administrator/manager. Two of those in a licensed/approved program.
PRACTICUM HOURS	None required at this certification level	100 hours as listed below	100 hours as listed below	100 hours as listed below	300 hours as listed below
PRACTICUM CONTENT	None required at this certification level	100 hours supervised practicum to include: Supervised client evaluation using DSM/ASAM criteria w/ appropriate case documentation (35) Supervised community readiness evaluation & prevention plan development w/ appropriate documentation (35) Supervised treatment planning & case management w/ appropriate documentation (30)	Must complete practicum requirements for Counselor I level PLUS 100 hours supervised practicum consisting of supervised: Evaluation, treatment planning & case management (60) Quality assurance case review w/ documentation of review activity (20) Clinical team leadership (leading clinical team case reviews) (20) For a total of 200 practicum hours	Must meet practicum requirements for Counselor II level PLUS 100 hours supervised practicum (supervised practice) of clinical supervision: Clinical team leadership (60) Role Modeling (20) Consulting (20) For a total of 300 practicum hours	300 hours documented supervised practicum, content from the Administrator Evaluation Form, as described below: Development & Maintenance - Policy and Procedure, Quality Assurance, Evaluation of Service (100) Program Administration – Budget Preparation and Monitoring, Planning, Outcome Studies, Information Management (100) Staff & Community – Staff Development & Leadership, Client Grievances, Community Development, Collaboration with Local Government (100)
TRAINING HOURS	20 Contact hours listed below	20 Contact hours listed below	48 Contact hours listed below	78 Contact hours listed below	73 Contact hours listed below
REQUIRED CLASS CONTENT (# HOURS)	NAADAC Ethics within last two years (3) NAADAC Confidentiality within last two years (3) Infectious Diseases & HIV/AIDS (6) Intro to Addictive Behavior (8)	NAADAC Ethics within last two years (3) NAADAC Confidentiality within last two years (3) Infectious Diseases & HIV/AIDS (6) Intro to Addictive Behavior (8)	NAADAC Ethics within last two years (3) NAADAC Confidentiality within last two years (3) Infectious Diseases & HIV/AIDS (6) Intro to Addictive Behavior (8) Special Issues in Behavioral Health Services (16) Documentation Quality Assurance (12)	NAADAC Ethics within last two years (3) NAADAC Confidentiality within last two years (3) Infectious Diseases & HIV/AIDS (6) Intro to Addictive Behavior (8) Special Issues in Behavioral Health Services (16) Documentation Quality Assurance (12) Principles & Practices in Supervision (30)	Ethics for Supervisors within last two years (3) Ethics for Business /Health Care within last two years (3) NAADAC Confidentiality within last two years (3) Infectious Diseases & HIV/AIDS (6) Leadership in Community Development (12) Principles and Practices in Supervision (30) Cross-Cultural Diversity (8) Crisis Intervention (8)
REFERENCES	3 references	3 references – 1 from Supervisor	3 references – 1 from Supervisor	3 references – 1 from Supervisor	2 references related to Administrative competencies & 1 Administrative Supervisor recommendation
EXAM	None	None	NAADAC level I, II or MAC	NAADAC level II or MAC	None
FEES/ RENEWAL	\$180/ \$165 every 2 years	\$195/ \$180 every 2 years	\$210/ \$195 every 2 years	\$230/ \$215 every 2 years	\$245/ \$230 every 2 years